MIAMI CR 25-A SPECIAL PLANNING AREA MASTER PLAN



Kick Off Meeting

September 1, 2017



Agenda

- Introductions (8:00 8: 10)
- Project Scope (8:10 8:50)
- Project Management Plan and Public Participation Plan (8:50 – 9:30)
- Draft Project Goals (9:30-10:00)
- Next Meeting

PROJECT SCOPE

- Task 1: Project Initiation
- Task 2: Existing Conditions
- Task 3: Information Analysis & Evaluation
- Task 4: Public Engagement
- Task 5: Master Plan Development

Task 1: Project Initiation

- Scope and Schedule
- Project Management Plan
- Draft Goals
- Public Participation Plan

Task 2: Existing Conditions

- Gather data built environment (land use, transportation, infrastructure); natural environment (woodlands, wetlands, floodplain, soils, etc.)
- Review existing plans and documents
- Synthesize information (physical character, surrounding land uses, transportation and infrastructure, utilities, community details, and environmental site constraints)

Task 3: Information Analysis and Evaluation

- Site analysis
- Regulatory analysis
- Transportation analysis
- Economic and market analysis
 - Inventory Existing Land Uses and Identify Land Owners
 - Demographic Analysis
 - Market Area Analysis for Commercial, Recreational and Industrial/Warehouse Sectors and Subsectors

Task 4: Public Engagement

- Online Outreach
 - County Website
 - Project Website
 - Online Survey
- Public Involvement Meetings
 - Public Meeting 1 Public Forum
 - Stakeholder Meeting 1
 - Public Meeting 2 Open House
 - Stakeholder Meeting 2

- County Meetings
 - Advisory Committee Meetings Project Website
 - County Planning Commission Meeting

Task 5: Master Plan Development

- Urban design options
- Major land uses
- Major circulation patterns
- Infrastructure
- Open spaces, parks, and/or other recreational amenities

Deliverables

Task 1 Products:

- Project Management Plan
- Public Participation Plan
- Stakeholder and Advisory Committee Lists

Task 2 Products:

- GIS Basemap
- Existing Conditions Chapter

Task 3 Products:

- Information Analysis and Evaluation Chapter
- Economic and Market Analysis (to be included in full plan appendix)

Deliverables

Task 4 Products:

- Public Engagement meeting documentation (to be included in full plan appendix)
- Public Engagement communication documentation (to be included in full plan appendix)
- Public Engagement Chapter

Task 5 Products:

- Recommendations Evaluation Matrix
- Recommendations Maps & Draft Renderings
- Recommendations Chapter
- Draft Master Plan

PROJECT SCHEDULE

				2017			2018				
Task	Responsibility	Work Item	Due Date*	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
1.0 Project Initiation	County	Pre-Kickoff Meeting - Review Scope & Schedule	7/12/2017								
	BPS	Project Management Plan & Public Participation Plan	8/14/2017								
	BPS	Prepare Plan Goals	8/14/2017								
	County	Identify Key Stakeholders	8/14/2017								
	County	Select Advisory Committee	8/14/2017								
	Team	Kick Off Meeting	8/21/2017								
	County/BPS	Visioning Group Meeting #1	8/28/2017								
2.0 Existing Conditions	BPS	GIS Base Map	8/21/2017								
	BPS/UDG	Existing Conditions Chapter	10/09/2017								
	County/BPS	Visioning Group Meeting #2	10/16/2017								
3.0 Information Analysis & Evaluation	BPS	Information & Analysis Chapter	11/13/2017*								
	UDG	Economic & Market Analysis	11/13/2017								
4.0 Public Participation	County/BPS	Visioning Group Meeting #3	11/20/2017								
	County/BPS	County & Project Websites	8/21/2017								
	BPS	Online Survey	8/21/2017								
	Team	Stakeholder Meeting #1	9/25/2017								
	Team	Public Meeting #1	9/25/2017								
	Team	Stakeholder Meeting #2	12/11/2017								
	Team	Public Meeting #2	12/11/2017								
	County/BPS	County Planning Commission Meeting	1/22/2018								
	County/BPS	Visioning Group Meeting #4	1/22/2018								
	County/BPS	Commissioner's Meeting	1/29/2018								
	BPS	Public Participation Chapter	1/15/2018								
5.0 Master Plan Development	BPS/UDG	Draft Master Plan	1/15/2018*								
	BPS/UDG	Final Master Plan	2/19/2018*								
	Team	Final Project Presentation	2/26/2018*								

PROJECT MANAGEMENT PLAN

Project Management Plan

- Description
- Objectives
- Project Proposal
- Deliverables
- Milestones
- Roles and Responsibilities
- Time Management
- Cost Management
- Communications Management

PUBLIC PARTICIPATION PLAN

Project Participation Plan

- Introduction
- Goals
- Stakeholders
- Members of the Public
- Activities
- Decision Making Process
- Public Meeting Locations
- Implementation
- Documentation

DATE	NAME	DESCRIPTION
9/1/2017	Vision and Implementation Group Meeting #1	Goals and Objectives will be discussed and updated for use in guiding development of the recommendations
10/16/2017	Vision and Implementation Group Meeting #2	Review of Existing Conditions Chapter
11/20/2017	Vision and Implementation Group Meeting #3	Review of Information and Analysis Chapter, Stakeholder Meeting, and Public Forum results
10/23/2017	Public Meeting #1; Public Forum	Existing Conditions Results and VPS exercise
12/18/2017	Public Meeting #2: Open House	Alternative Concept Review
1/22/2018	Vision and Implementation Group Meeting #4	Review of Draft Master Plan Document
1/22/2017	County Planning Commission Meeting	Review of Draft Master Plan Document
1/29/2018	County Commissioner's Meeting	Review of Draft Master Plan Document
2/26/2018	Project Presentation	Final public presentation of project

DRAFT PROJECT GOALS

Draft Project Goals

GOAL 1 | ECONOMY

Create a center for employment with a diverse economic base, and build on the access and visibility afforded by the I-75/CR-25A Interchange.

GOAL 2 | HOUSING

Provide a range of housing choices with convenient access to daily services

GOAL 3 | MOBILITY

Develop a multi-modal and inter-connected transportation network that safely and conveniently transports people and freight.

GOAL 4 | INFRASTRUCTURE

Coordinate the extension of, or increase the capacity of, infrastructure facilities to meet future needs of existing and planned development.

Draft Project Goals

GOAL 5 | ZONING

Create easy-to-understand, consistent, and flexible regulations to encourage and enable high-quality development.

GOAL 6 | HEALTH

Promote an active and healthy lifestyle for residents, workers, and visitors.

GOAL 7 | ENVIRONMENT

Connect and integrate the areas' natural features to future development.

GOAL 8 | RESILIENCY

Encourage resilient development practices that can adapt to changes over time and remain viable and an asset for the community.

NEXT MEETING

THANKS!