

Burton Planning Services



COMPANY INTRODUCTION





BURTON PLANNING SERVICES

Providing Sustainable Planning & Environmental Solutions

Burton Planning Services (BPS) was formed in 2008 by Kimberly Burton, President of BPS. Our mission is to provide our clients with sustainable planning and environmental solutions that are timely, affordable, and customized for the client's specific needs.

BPS is a DBE and EDGE-certified company in multiple states and jurisdictions and is also a licensed engineering firm in Ohio. We are partners of the National Complete Streets Coalition and American Planning Association's Sustainable Communities Division, in addition to "Friends" of the Transportation Research Board's Noise and Vibration Committee. We also have 7 environmental and engineering prequalifications with the Ohio Department of Transportation.

The firm's multi-disciplinary staff include certified planners, licensed engineers, LEED accredited professionals, and a sUAS Remote Pilot, along with environmental specialists, educators, and instructional designers. The staff have comprehensive skillsets in community planning and development, multi-modal transportation planning, environmental and resiliency planning, and education and public engagement.

- ✔ **Community Planning & Development**
- ✔ **Multi-Modal Transportation Planning**
- ✔ **Environmental & Resiliency Planning**
- ✔ **Education & Public Engagement**

The BPS Small Business Advantage



Flexibility

We are very flexible and can quickly adapt to a client's needs.



Commitment

Our professionals are passionate about what we do and are committed to our clients.



Timeliness

We can provide high quality, professional results in a timely manner.



Relationship

We prioritize being accessible, responsive, and adaptable to each client's needs.



Expertise

We have experienced multi-disciplinary people on staff to provide superior solutions to our clients.



Cost Effectiveness

A small business operates without a large overhead, so services can be performed in a very cost-effective manner.

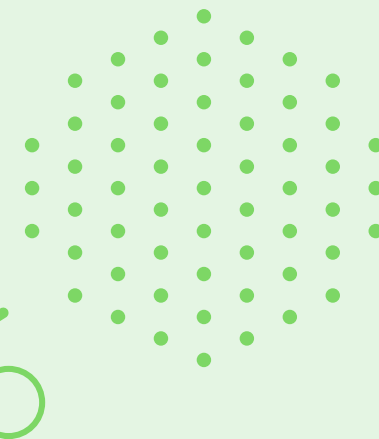
OUR SERVICES

Community Development & Planning

BPS customizes community planning and development projects for clients in urban, suburban, and rural areas through our in-depth knowledge and skills related to land use, infrastructure, the environment, and economic development. From site plans and corridor studies to community-wide comprehensive plans and growth policies, BPS offers a complete set of services to meet our clients' community planning and development needs.

BPS is able to assess current conditions, work with the community to identify their vision and goals, and form a unified, usable, and relevant strategy, plan, policy, or program to assist the community in addressing its needs and goals for the future.

BPS' assessment, engagement, and planning efforts hinge on understanding the culture and local context of the community and facilitating input from local leaders, stakeholders, and the public. The processes we facilitate and the resultant products help a community become more sustainable for its people, the local economy, and the surrounding natural environment.



Project Highlights

County Road 25-A Special Planning Area Master Plan

CLIENT | Miami County Commissioners
ACTIVITIES | Land Use & Transportation Planning, Economic Development, Public Outreach

Zoning Code Services

CLIENT | City of Westerville, Ohio
ACTIVITIES | Zoning, Form-Based Codes, Public Outreach

Comprehensive Growth Plan

CLIENT | City of Livingston, Montana
ACTIVITIES | Growth Policy, Land Use Planning, Economic Development, Transit Planning, Active Transportation, Complete Streets, Public Engagement

-  Community Sustainability Initiatives
-  Rural & Small Town Planning
-  Equity Strategies
-  Comprehensive Plans
-  Land Use Planning/Growth Policies
-  Neighborhood & Area Plans
-  Downtown & Corridor Revitalization Plans
-  Funding Strategies & Grant Writing
-  Economic Development Programs & Strategies
-  Community Development Programs & Policies
-  Zoning Code Updates
-  Age-Friendly Planning
-  Community Identity Branding

OUR SERVICES

Multi-Modal Transportation Planning

BPS develops context-sensitive, multi-modal transportation solutions for clients in urban, suburban, and rural areas at all levels, from states and regions to counties and municipalities. From Complete Streets policies to corridor plans, BPS offers a comprehensive set of services to meet our clients' transportation needs. BPS is able to collect roadway and infrastructure data, perform traffic and user counts, identify travel generators and potential

safety issues, and gather input from the jurisdiction and stakeholders in order to analyze the information and develop relevant, actionable, and customized recommendations to assist our clients in addressing their transportation-related needs and goals, whether it is in the form of a program, plan, policy, action strategy, code update, or a temporary demonstration project.

Project Highlights

Lawrence County Bicycle & Pedestrian Plan

CLIENT | KYOVA Interstate Planning Commission
 ACTIVITIES | Bicycle & Pedestrian Planning, Public Outreach

Dayton Transportation Plan 2040

CLIENT | City of Dayton, Ohio
 ACTIVITIES | Bicycle & Pedestrian Planning, Complete Streets, Traffic Calming, Green Infrastructure, Autonomous Vehicles, Public Outreach

Transportation System Management and Operations Plan

CLIENT | Ohio Department of Transportation
 ACTIVITIES | Transportation Policies & Planning, Resiliency & Equity Evaluations, Public Outreach



-  Complete Street Policies & Plans
-  Active Transportation Planning
-  Coordinated Transit-Human Services Plans
-  Transportation & NEPA
-  Equitable Access & Mobility Strategies
-  Rural Transportation Planning
-  Long Range Transportation Plans
-  Safe Routes to School Plans
-  Traffic Calming Programs & Studies
-  Transportation Corridor & Thoroughfare Planning
-  Access Management Plans
-  Transit Planning & First/Last-Mile Integration
-  Safety Studies, Crash Analyses & Vision Zero Initiatives
-  Micro Mobility Studies
-  Wayfinding
-  Bike & Walk Audits
-  Traffic Counts
-  Drone Aerial Imagery Collection



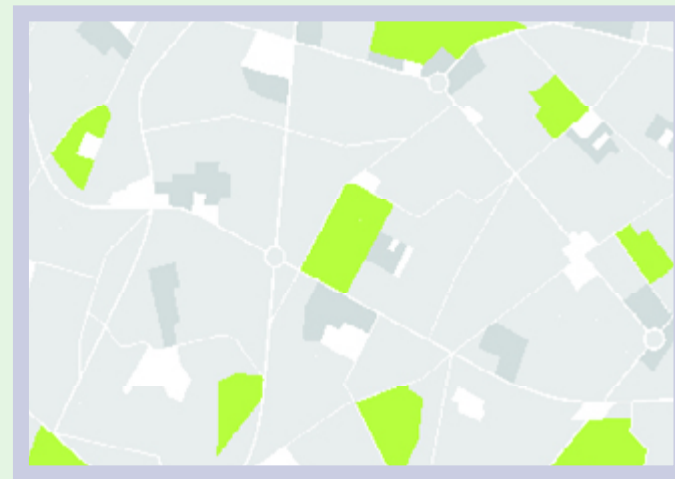
OUR SERVICES

Environmental & Resiliency Planning

Federal and state-funded projects must meet certain environmental requirements, and each agency has its own unique approach to applying NEPA. BPS staff have a long history of NEPA experience with transportation, community development and housing, natural resources, and economic development projects.

BPS approaches its environmental projects efficiently and comprehensively to ensure that project budgets and schedules are met; red flags are identified early; environmental studies thoroughly address all resources and impacts; and potential costly environmental impacts are identified early so that plans can be adapted or resources can be mitigated.

BPS has emerged as a leader in hazard mitigation planning and related climate change, emergency management, and disaster planning activities. We have prepared numerous county and regional hazard mitigation plans for natural and human-made hazards.



Project Highlights

Earthen Berm Noise Reduction Analysis

CLIENT | Ohio Department of Transportation, Offices of Research & Environmental Services

ACTIVITIES | Noise Analysis, Noise Readings, Research, Data Analysis

Marion County Local Hazard Mitigation Plan

CLIENT | Marion County Emergency Management Agency

ACTIVITIES | Hazard Mitigation, Risk Assessments, Hazus Modeling, Public Engagement

Region I Hazard Mitigation Plan

CLIENT | West Virginia Emergency Management Agency

ACTIVITIES | Hazard Mitigation, Risk Assessments, Hazus Modeling, Public Engagement



Hazard Mitigation Planning & Hazus Modeling



Noise Studies & Barrier Analyses



Air Quality Analyses



Environmental/NEPA Program Management



EIS, EA & CE Environmental Documents



Demographic & Environmental Justice Analyses



Disproportionate Effects & Equity Evaluations



RMR/Hazardous Material Screenings



Cultural Resource Literature Searches & Section 106



Section 4(f) Documents



Commodity Flow Studies



Water Resources Planning



Brownfield Planning



Park, Recreation & Greenway Planning



Energy Planning & GHG Emissions Studies



LEED Project Management Assistance

OUR SERVICES

Education & Public Engagement Services

Education and public engagement are an integral part of any project because no matter the project, it is imperative that people understand information. We approach public engagement in an inclusive manner. Our goal is to relay information to and gather input from a wide range of audiences through different venues and formats.

BPS understands that people have different ways they prefer to be engaged and strive to offer a variety of engagement strategies to meet those needs, ensuring equitable access to information and empowering stakeholders and members of the public to participate in the project development process.

Project Highlights

Active Transportation Academy

CLIENT | Ohio Department of Transportation, Planning & Local Technical Assistance Program

ACTIVITIES | Training & E-Learning, Outreach & Promotional Activities, Communications Strategies

Unmanned Aircraft Systems (UAS) E-Learning Courses

CLIENT | Ohio Department of Transportation, Local Technical Assistance Program

ACTIVITIES | E-Learning Development, Assessments, UAS

Traffic Calming for Active Transportation eLearning Course

CLIENT | Ohio Department of Transportation, Planning & Local Technical Assistance Program

ACTIVITIES | E-Learning Development, Assessments, Traffic Calming



Course Development, Training & E-Learning



Public & Stakeholder Engagement Plans



Meeting Coordination & Facilitation



Outreach & Promotional Materials



Data Visualization & Infographics



Communications Strategies



Website Development & Updates



Social Media Communications



Drone Aerial Imagery Collection

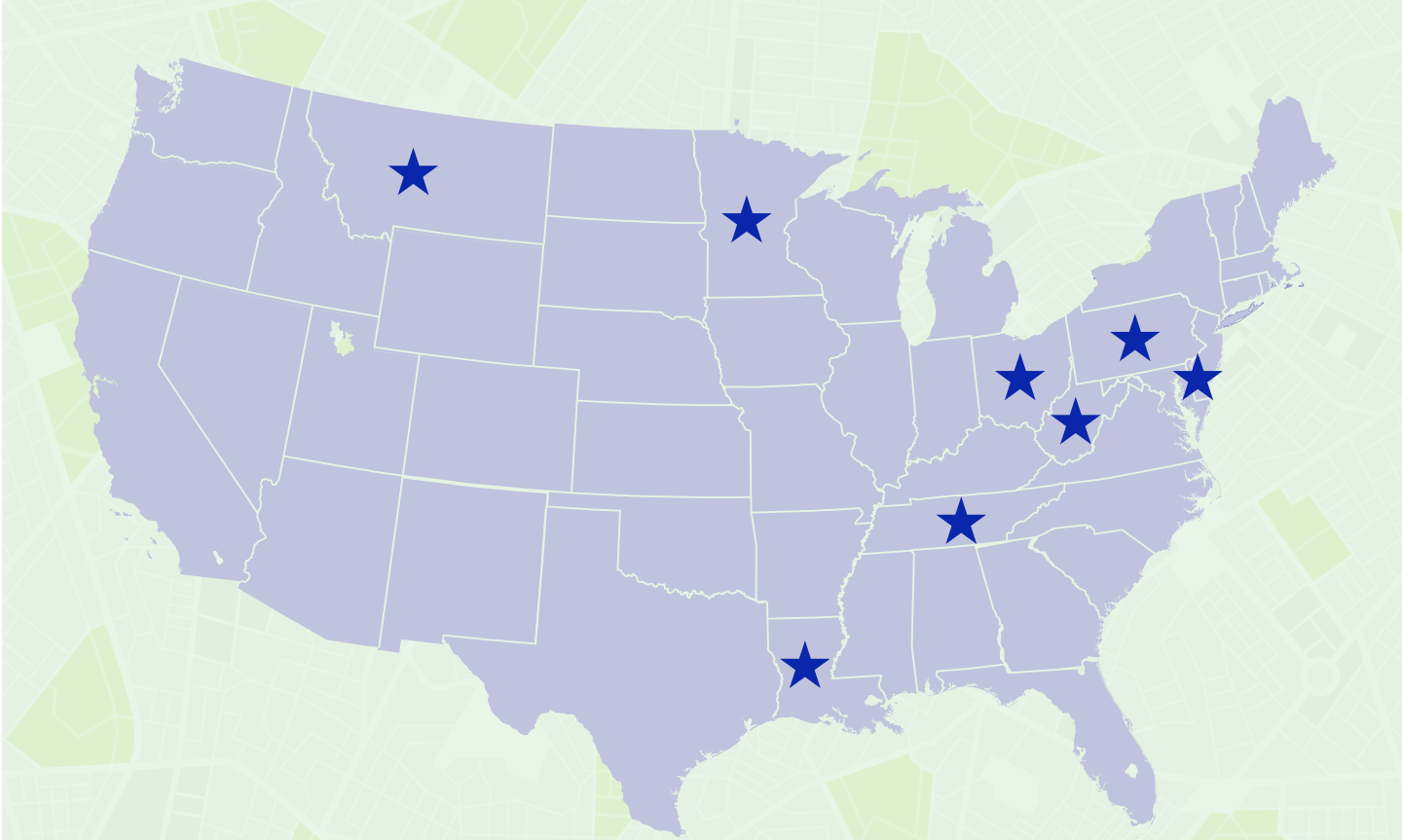


Company Credentials



LICENSES & CERTIFICATIONS

- Licensed Ohio Engineering Firm
- Licensed Engineers
- Environmental Specialists
- Certified Planners
- LEED Accredited Professionals
- Educators & Instructional Designers
- Certified Transportation Planner
- sUAS (Drone) Remote Pilot



SMALL/WOMEN-OWNED BUSINESS CERTIFICATIONS

- Federal Small Business Association SBC & WOSB
- Ohio DBE, SBE, WBE & EDGE
- Louisiana DBE
- Minnesota DBE
- Montana DBE
- Pennsylvania DBE, SB & SDB
- Tennessee DBE
- West Virginia DBE
- Ohio Turnpike Commission LDBE & SBE
- City of Columbus WBE
- Columbus Regional Airport Authority DBE
- City of Dayton SBE
- City of Springfield FBE
- City of Toledo WBE

ODOT Prequalifications



- Environmental Doc. Preparation – CE
- Environmental Doc. Preparation – Section 4(f)
- Noise Analyses & Abatement Design
- Public Involvement - C1 and C2 Level CE
- Qualitative Air Quality Analyses
- Qualitative Air Quality Analyses
- Interchange Justification & Modification Studies
- Safety Studies

Official Partnerships



Meet the Team



Kimberly Burton, P.E., AICP CTE, LEED AP ND, CC-P
President

Ms. Burton established BPS in 2008. She is a licensed engineer and certified planner with 25 years of experience working in the public, private, and academic sectors. She has a wide variety of expertise in community and transportation planning, hazard mitigation, noise and air quality analyses, and education. She has degrees in civil engineering, city and regional planning, and educational learning technologies. Ms. Burton is also an Associate Professor of Practice in City & Regional Planning at The Ohio State University where she teaches courses on sustainability and resiliency, transportation, green building, future cities, and municipal planning and zoning.



Amelia Mansfield, AICP
Planning & Communications Director

Ms. Mansfield is a certified planner with 17 years of experience working in the public and private sectors, with a variety of expertise in community planning, active transportation, park and greenway planning, sustainability, and age-friendly planning, in addition to conducting public engagement and developing and facilitating training and e-learning courses. She has degrees in city and regional planning and geography. Ms. Mansfield is adept at developing and managing programs and projects.



Kimberly Cousins
Environmental Manager

30 years experience
Program Management, Crisis Communications, Public Involvement



Caitlyn Ridge, P.E.
Transportation & Environmental Manager

13 years experience
Multi-Modal Transportation Planning & Design, Environmental Planning, Noise Analyses



Jackie Yeoman, AICP, LEED GA
Planning Manager

14 years experience
Community & Land Use Planning, Sustainability, Transit Planning, Public Engagement



Luz Marie Rodríguez, PhD
Education Manager

22 years experience
Course Development, Equity & Accessibility, Education, Learning Tools, Architecture, Planning

Meet the Team



Rhonda Allen, MEd
MARKETING LEAD

20 YEARS EXPERIENCE
Instructional Design, Education, Learner Engagement



Chuck Foster, SUAS
INSTRUCTIONAL DESIGNER

37 YEARS EXPERIENCE
E-Learning Course Development, Drone Imagery Collection, Hazard Mitigation



Don Leonard, PhD
SENIOR PLANNER

22 YEARS EXPERIENCE
Education, Economic Development, Social Equity, International Development



Lee Reis, RSPI, EIT
SENIOR TRANSPORTATION PLANNER/ENGINEER

6 YEARS EXPERIENCE
Multi-Modal Transportation Planning, Roadway Conceptual Design, Safety Analysis



Ángel Arroyo, PhD, AICP
SENIOR ENVIRONMENTAL PLANNER

25 YEARS EXPERIENCE
Sustainability Planning & Policy, Hazard Mitigation, Food Systems



Kimberly Francis
ASSISTANT EDUCATION MANAGER

30 YEARS EXPERIENCE
Learning Tool Development, Education



Amber McNair, PhD
SENIOR TRANSPORTATION ENGINEER

15 YEARS EXPERIENCE
Education & Equity, Aviation Planning, Environmental Studies



Meagan Russell
HAZARD MITIGATION ANALYST

8 YEARS EXPERIENCE
Coastal Resilience, Coastal Vulnerability, Program Management



Lily Evans
COMMUNICATIONS SPECIALIST

4 YEARS EXPERIENCE
Technical Writing, Graphic Design, Marketing



Jared Godwin
ASSOCIATE PLANNER

2 YEARS EXPERIENCE
City and Regional Planning, Graphic Design



Brett Morris, LEED GA
RESILIENCY PLANNER

8 YEARS EXPERIENCE
Resiliency, Hazard Mitigation Planning, GIS Modeling



Heather Utendorff
SENIOR INSTRUCTIONAL DESIGNER

20 YEARS EXPERIENCE
E-Learning Course Development, Video Editing, Experiential Learning, Gamification



Kevin Gowdy
INSTRUCTIONAL DESIGNER

14 YEARS EXPERIENCE
E-Learning Course Development, Website Design, Special Education



Elvin Pinckney
SENIOR ENVIRONMENTAL SPECIALIST

40+ YEARS EXPERIENCE
Noise, Air Quality, Field Studies, Public Engagement



Anna van der Zwaag, AICP
PLANNING & COMMUNICATIONS COORDINATOR

6 YEARS EXPERIENCE
Urban Planning, Sustainability, Multi-Modal Transportation Planning, Marketing



Marlo Kapsa
SENIOR PLANNER

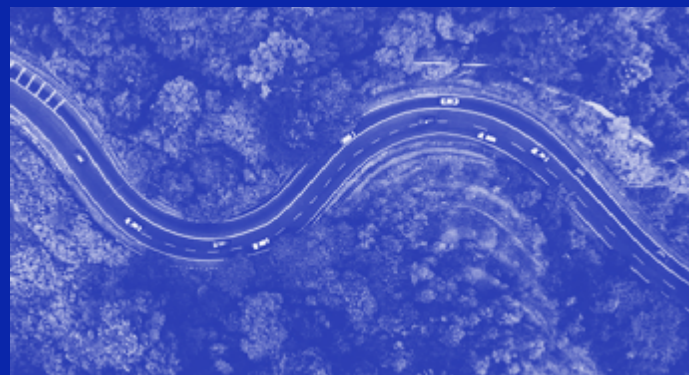
7 YEARS EXPERIENCE
Multimodal Transportation Planning, Community/Land Use Planning, Equity and Accessibility



Dan Schmuhl, P.E.
SENIOR TRANSPORTATION ENGINEER

11 YEARS EXPERIENCE
Highway Engineering, Roadway Design

Project Portfolio



COMMUNITY DEVELOPMENT & PLANNING

Comprehensive Growth Plan
Livingston, Montana

South Main Street Corridor Plan
Urbana, Ohio

Bradford Y-Yard Plan
Bradford, Ohio

Online Comprehensive Plan
Johnstown, Ohio

County Road 25-A Master Plan
Miami County, Ohio

Economic Development Strategy
Belpre, Ohio

Live Dayton Neighborhood Services
Dayton, Ohio

Grandview Consulting Services
Grandview Heights, Ohio

MULTI-MODAL TRANSPORTATION PLANNING

Complete Streets Transportation Plan
Dayton, Ohio

Ironton Bicycle & Pedestrian Plan
KYOVA Interstate Planning Commission

Brandt Pike Corridor Revitalization Implementation
Huber Heights, Ohio

US-42 Access Management Plan
Ohio Department of Transportation

KYOVA 2050 Metropolitan Transportation Plan
KYOVA Metropolitan Planning Organization

Equitable Access Plan
Northeast Ohio Areawide Coordinating Agency

Engineering Consulting Services
Gahanna, Ohio

Orange Township Active Transportation Plan
Orange Township, Ohio

ENVIRONMENTAL & RESILIENCY PLANNING

Hazard Mitigation Plan
Cuyahoga County, Ohio

Hazard Mitigation Plan
Crawford County, Ohio

Hazard Mitigation Plan
West Virginia Region 1

I-71 Noise Barrier Analysis
Ohio Department of Transportation

Dayton Sustainability Plan
Dayton, Ohio

On-Call Environmental Services
County Engineers & Ohio Department of Transportation

Statewide Environmental Site Assessment Task Order
Ohio Department of Transportation, OES

EDUCATION & PUBLIC ENGAGEMENT

Active Transportation Academy
Ohio Department of Transportation

Zoning Code Public Engagement
Westerville, Ohio

TSMO Stakeholder Engagement
Ohio Department of Transportation

UAS eLearning Courses
Ohio Department of Transportation

Smart Mobility Ambassador Train-the-Trainer eLearning Courses
Ohio Department of Transportation

NHI Distance Learning Task Order
National Highway Institute

Community Grant Assistance Services
Buckeye Hills Regional Commission



Burton Planning Services
252 Electric Ave, Westerville, OH 43081
614.392.2284
burtonplanning.com