

Burton Planning Services

COMPANY INTRODUCTION





BURTON PLANNING SERVICES

Providing Sustainable Planning & Environmental Solutions

Burton Planning Services (BPS) was formed in 2008 by Kimberly Burton, President of BPS. Our mission is to provide our clients with sustainable planning and environmental solutions that are timely, affordable, and customized for the client’s specific needs.

BPS is a DBE and EDGE-certified company in multiple states and jurisdictions and is also a licensed engineering firm in Ohio. We are partners of the National Complete Streets Coalition and American Planning Association’s Sustainable Communities Division, in addition to “Friends” of the Transportation Research Board’s Noise and Vibration Committee. We also have 10 environmental and engineering prequalifications with the Ohio Department of Transportation.

The firm’s multi-disciplinary staff include certified planners, licensed engineers, LEED accredited professionals, and a sUAS Remote Pilot, along with environmental specialists, educators, and instructional designers. The staff have comprehensive skillsets in community planning and development, multi-modal transportation planning, environmental and resiliency planning, and education and public engagement.

- ✔ **Community Planning & Development**
- ✔ **Multi-Modal Transportation Planning**
- ✔ **Environmental & Resiliency Planning**
- ✔ **Education & Public Engagement**

The BPS Small Business Advantage



Flexibility
We are very flexible and can quickly adapt to a client’s needs.



Commitment
Our professionals are passionate about what we do and are committed to our clients.



Timeliness
We can provide high quality, professional results in a timely manner.



Relationship
We prioritize being accessible, responsive, and adaptable to each client’s needs.



Expertise
We have experienced multi-disciplinary people on staff to provide superior solutions to our clients.



Cost Effectiveness
A small business operates without a large overhead, so services can be performed in a very cost-effective manner.



OUR SERVICES

Community Planning & Development

BPS customizes community planning and development projects for clients in urban, suburban, and rural areas through our in-depth knowledge and skills related to land use, infrastructure, the environment, and economic development. From site plans and corridor studies to community-wide comprehensive plans and growth policies, BPS offers a complete set of services to meet our clients' community planning and development needs.

BPS is able to assess current conditions, work with the community to identify their vision and goals, and form a unified, usable, and relevant strategy, plan, policy, or program to assist the community in addressing its needs and goals for the future.

BPS' assessment, engagement, and planning efforts hinge on understanding the culture and local context of the community and facilitating input from local leaders, stakeholders, and the public. The processes we facilitate and the resultant products help a community become more sustainable for its people, the local economy, and the surrounding natural environment.



Project Highlights

Urbana North Main Street Land Use Plan

CLIENT | City of Urbana, Ohio
ACTIVITIES | Land Use & Transportation Planning, Economic Development, Public Outreach

Columbus Recreation & Parks Vision Plan

CLIENT | City of Columbus, Ohio
ACTIVITIES | Public Engagement, Outreach, Park Planning

Comprehensive Growth Plan

CLIENT | City of Livingston, Montana
ACTIVITIES | Growth Policy, Land Use Planning, Economic Development, Transit Planning, Active Transportation, Complete Streets, Public Engagement

-  Community Sustainability Initiatives
-  Rural & Small Town Planning
-  Equity Strategies
-  Comprehensive Plans
-  Land Use Planning/Growth Policies
-  Neighborhood & Area Plans
-  Downtown & Corridor Revitalization Plans
-  Funding Strategies & Grant Writing
-  Economic Development Programs & Strategies
-  Community Development Programs & Policies
-  Zoning Code Updates
-  Age-Friendly Planning
-  Community Identity Branding

OUR SERVICES

Multi-Modal Transportation Planning

BPS develops context-sensitive, multi-modal transportation solutions for clients in urban, suburban, and rural areas at all levels, from states and regions to counties and municipalities. From Complete Streets policies to corridor plans, BPS offers a comprehensive set of services to meet our clients' transportation needs. BPS is able to collect roadway and infrastructure data, perform traffic and user counts, identify travel generators and potential

safety issues, and gather input from the jurisdiction and stakeholders in order to analyze the information and develop relevant, actionable, and customized recommendations to assist our clients in addressing their transportation-related needs and goals, whether it is in the form of a program, plan, policy, action strategy, code update, or a temporary demonstration project.

Project Highlights

Lawrence County Bicycle & Pedestrian Plan

CLIENT | KYOVA Interstate Planning Commission

ACTIVITIES | Bicycle & Pedestrian Planning, Public Outreach

Dayton Transportation Plan 2040

CLIENT | City of Dayton, Ohio

ACTIVITIES | Bicycle & Pedestrian Planning, Complete Streets, Traffic Calming, Green Infrastructure, Autonomous Vehicles, Public Outreach

Transportation System Management and Operations Plan

CLIENT | Ohio Department of Transportation

ACTIVITIES | Transportation Policies & Planning, Resiliency & Equity Evaluations, Public Outreach



Complete Street Policies & Plans



Active Transportation Planning



Coordinated Transit-Human Services Plans



Transportation & NEPA



Equitable Access & Mobility Strategies



Rural Transportation Planning



Long Range Transportation Plans



Safe Routes to School Plans



Traffic Calming Programs & Studies



Transportation Corridor & Thoroughfare Planning



Access Management Plans



Transit Planning & First/Last-Mile Integration



Safety Studies, Crash Analyses & Vision Zero Initiatives



Micro Mobility Studies



Wayfinding



Bike & Walk Audits



Traffic Counts



Drone Aerial Imagery Collection



OUR SERVICES

Environmental & Resiliency Planning

Federal and state-funded projects must meet certain environmental requirements, and each agency has its own unique approach to applying NEPA. BPS staff have a long history of NEPA experience with transportation, community development and housing, natural resources, and economic development projects.

BPS approaches its environmental projects efficiently and comprehensively to ensure that project budgets and schedules are met; red flags are identified early; environmental studies thoroughly address all resources and impacts; and potential costly environmental impacts are identified early so that plans can be adapted or resources can be mitigated.

BPS has emerged as a leader in hazard mitigation planning and related climate change, emergency management, and disaster planning activities. We have prepared numerous county and regional hazard mitigation plans for natural and human-made hazards.



Project Highlights

Earthen Berm Noise Reduction Analysis

CLIENT | Ohio Department of Transportation, Offices of Research & Environmental Services

ACTIVITIES | Noise Analysis, Noise Readings, Research, Data Analysis

Marion County Local Hazard Mitigation Plan

CLIENT | Marion County Emergency Management Agency

ACTIVITIES | Hazard Mitigation, Risk Assessments, Hazus Modeling, Public Engagement

Region I Hazard Mitigation Plan

CLIENT | West Virginia Emergency Management Agency

ACTIVITIES | Hazard Mitigation, Risk Assessments, Hazus Modeling, Public Engagement



Hazard Mitigation Planning & Hazus Modeling



Noise Studies & Barrier Analyses



Air Quality Analyses



Environmental/NEPA Program Management



EIS, EA & CE Environmental Documents



Demographic & Environmental Justice Analyses



Disproportionate Effects & Equity Evaluations



RMR/Hazardous Material Screenings



Cultural Resource Literature Searches & Section 106



Section 4(f) Documents



Commodity Flow Studies



Water Resources Planning



Brownfield Planning



Park, Recreation & Greenway Planning



Energy Planning & GHG Emissions Studies



LEED Project Management Assistance

OUR SERVICES

Education & Public Engagement Services

Education and public engagement are an integral part of any project because no matter the project, it is imperative that people understand information. We approach public engagement in an inclusive manner. Our goal is to relay information to and gather input from a wide range of audiences through different venues and formats.

BPS understands that people have different ways they prefer to be engaged and strive to offer a variety of engagement strategies to meet those needs, ensuring equitable access to information and empowering stakeholders and members of the public to participate in the project development process.

Project Highlights

Active Transportation Academy

CLIENT | Ohio Department of Transportation, Planning & Local Technical Assistance Program

ACTIVITIES | Training & E-Learning, Outreach & Promotional Activities, Communications Strategies

Unmanned Aircraft Systems (UAS) E-Learning Courses

CLIENT | Ohio Department of Transportation, Local Technical Assistance Program

ACTIVITIES | E-Learning Development, Assessments, UAS

Traffic Calming for Active Transportation eLearning Course

CLIENT | Ohio Department of Transportation, Planning & Local Technical Assistance Program

ACTIVITIES | E-Learning Development, Assessments, Traffic Calming



Course Development, Training & E-Learning



Public & Stakeholder Engagement Plans



Meeting Coordination & Facilitation



Outreach & Promotional Materials



Data Visualization & Infographics



Communications Strategies



Website Development & Updates



Social Media Communications



Drone Aerial Imagery Collection



Company Credentials



LICENSES & CERTIFICATIONS

- Licensed Ohio Engineering Firm**
- Licensed Engineers**
- Environmental Specialists**
- Certified Planners**
- LEED Accredited Professionals**
- Educators & Instructional Designers**
- Certified Transportation Planner**
- sUAS (Drone) Remote Pilot**

ODOT Prequalifications



- Environmental Doc. Preparation — CE
- Environmental Doc. Preparation — Section 4(f)
- Noise Analyses & Abatement Design
- Qualitative Air Quality Analyses
- Public Involvement - C1 and C2 Level CE
- Public Involvement - D1 and Higher Level CE
- Public Involvement - EA/EIS
- Qualitative Air Quality Analyses
- Interchange Operations, Modification & Justification Studies (IOS/IMS/IJS)
- Safety Studies

SMALL/WOMAN-OWNED BUSINESS CERTIFICATIONS

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| Federal Small Business Association
SBC & WOSB | Pennsylvania DBE, SB & SDB | Columbus Regional Airport
Authority DBE |
| Ohio DBE, SBE, WBE & EDGE | Tennessee DBE | City of Dayton SBE |
| Louisiana DBE | West Virginia DBE | City of Springfield FBE |
| Minnesota DBE | Ohio Turnpike Commission
LDBE & SBE | City of Toledo WBE |
| Montana DBE | City of Columbus WBE | |

Official Partnerships



National Complete
Streets Coalition

Meet the Team



Kimberly Burton, P.E., AICP CTP, LEED AP ND, CC-P
President

Ms. Burton established BPS in 2008. She is a licensed engineer and certified planner with 26 years of experience working in the public, private, and academic sectors. She has a wide variety of expertise in community and transportation planning, hazard mitigation, noise and air quality analyses, and education. She has degrees in civil engineering, city and regional planning, and educational learning technologies. Ms. Burton is also an Associate Professor of Practice in City & Regional Planning at The Ohio State University where she teaches courses on sustainability and resiliency, transportation, green building, future cities, and municipal planning and zoning.



Amelia Mansfield, AICP
Planning & Communications Director

Ms. Mansfield is a certified planner with 18 years of experience working in the public and private sectors, with a variety of expertise in community planning, active transportation, park and greenway planning, sustainability, and age-friendly planning, in addition to conducting public engagement and developing and facilitating training and e-learning courses. She has degrees in city and regional planning and geography. Ms. Mansfield is adept at developing and managing programs and projects.



Dan Schmuhl, P.E.
Transportation Manager

Mr. Schmuhl is a Senior Transportation Engineer with 10 years of experience in roadway, pedestrian facility, traffic control, public utility and preliminary engineering design and project management in both the public and private sector clients. He holds two degrees in civil engineering. Mr. Schmuhl is a registered professional engineer in the state of Ohio and serves as the President of the Central Ohio chapter of the American Society of Highway Engineers. He is also skilled in liaising between various project stakeholders to ensure all project needs are met. Mr. Schmuhl has a strong understanding of how to implement efficient and flexible transportation systems that are an asset to all members of a community.



Kimberly Cousins
Environmental & Resiliency Manager

Ms. Cousins is a retired military officer and veteran with 30 years of experience in leadership positions focusing on crisis management and communications, as well as public engagement and information. She has degrees in mass media communications and creative writing. Mrs. Cousins gained joint, multi-jurisdictional experience while serving on the FEMA Region V Homeland Response Force and supporting the Cleveland Federal Mass Vaccination Clinic, as well as disaster and crisis response efforts in support of Hurricane Katrina relief, and the 2020 statewide riots and protests.



Mike Borger, AICP
Education & Engagement Manager/Senior Planner

Mr. Borger is a Senior Planner with over 12 years of experience in multi-modal transportation, community planning, emerging technologies, economic development and project management experience. He holds a Bachelor of Science Degree in Urban Planning and Policy. Mr. Borger has worked on a wide range of multi-modal transportation projects and initiatives, including long range transportation plans, active transportation plans, transportation improvement plans (TIP), transit plans, and numerous other planning related products and services. Additionally, Mike has years of experience in grant writing and management and public engagement.

Meet the Team



Rhonda Allen, MEd

MARKETING LEAD

21 YEARS EXPERIENCE
Instructional Design, Education, Learner Engagement



Chuck Foster, SUAS

HAZARD MITIGATION SPECIALIST/
INSTRUCTIONAL DESIGNER

38 YEARS EXPERIENCE
E-Learning Course Development, Drone Imagery Collection, Hazard Mitigation



Amber McNair, PhD

SENIOR TRANSPORTATION
ENGINEER

16 YEARS EXPERIENCE
Education & Equity, Aviation Planning, Environmental Studies



Luz Marie Rodríguez, PhD

SENIOR EDUCATOR

22 YEARS EXPERIENCE
Learning Tool Development, Education, Architecture



Ángel Arroyo, PhD, AICP

SENIOR ENVIRONMENTAL PLANNER

26 YEARS EXPERIENCE
Sustainability Planning & Policy, Hazard Mitigation, Food Systems



Jared Godwin

ASSOCIATE PLANNER

3 YEARS EXPERIENCE
City and Regional Planning, Graphic Design



Brett Morris, LEED GA

RESILIENCY PLANNER

9 YEARS EXPERIENCE
Resiliency, Hazard Mitigation Planning, GIS Modeling



Meagan Russell

HAZARD MITIGATION ANALYST

9 YEARS EXPERIENCE
Coastal Resilience, Coastal Vulnerability, Program Management



Lily Evans

COMMUNICATIONS SPECIALIST

5 YEARS EXPERIENCE
Technical Writing, Graphic Design, Marketing



Jimmy Hoppel

SENIOR PLANNER

7 YEARS EXPERIENCE
Community and Land Use Planning, Plan Review, Zoning Code Writing



Elvin Pinckney

SENIOR ENVIRONMENTAL
SPECIALIST

40+ YEARS EXPERIENCE
Noise, Air Quality, Field Studies, Public Engagement



Heather Utendorff

SENIOR INSTRUCTIONAL DESIGNER

21 YEARS EXPERIENCE
E-Learning Course Development, Video Editing, Experiential Learning, Gamification

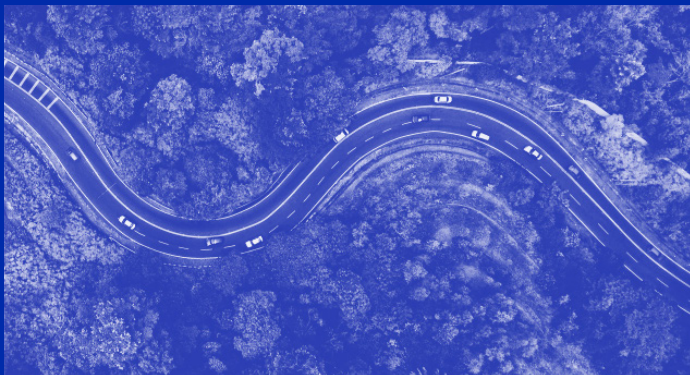


Lee Reis, RSP1, EIT

SENIOR TRANSPORTATION
PLANNER

7 YEARS EXPERIENCE
Multi-Modal Transportation Planning, Roadway Conceptual Design, Safety Analysis

Project Portfolio



COMMUNITY DEVELOPMENT & PLANNING

Comprehensive Growth Plan
Livingston, Montana

South Main Street Corridor Plan
Urbana, Ohio

Bradford Y-Yard Plan
Bradford, Ohio

Online Comprehensive Plan
Johnstown, Ohio

County Road 25-A Master Plan
Miami County, Ohio

Economic Development Strategy
Belpre, Ohio

Live Dayton Neighborhood Services
Dayton, Ohio

Grandview Consulting Services
Grandview Heights, Ohio

MULTI-MODAL TRANSPORTATION PLANNING

Complete Streets Transportation Plan
Dayton, Ohio

Ironton Bicycle & Pedestrian Plan
KYOVA Interstate Planning Commission

Brandt Pike Corridor Revitalization Implementation
Huber Heights, Ohio

US-42 Access Management Plan
Ohio Department of Transportation

KYOVA 2050 Metropolitan Transportation Plan
KYOVA Metropolitan Planning Organization

Equitable Access Plan
Northeast Ohio Areawide Coordinating Agency

Engineering Consulting Services
Gahanna, Ohio

Orange Township Active Transportation Plan
Orange Township, Ohio

ENVIRONMENTAL & RESILIENCY PLANNING

Hazard Mitigation Plan
Cuyahoga County, Ohio

Hazard Mitigation Plan
Crawford County, Ohio

Hazard Mitigation Plan
West Virginia Region 1

I-71 Noise Barrier Analysis
Ohio Department of Transportation

Dayton Sustainability Plan
Dayton, Ohio

On-Call Environmental Services
County Engineers & Ohio Department of Transportation

Statewide Environmental Site Assessment Task Order
Ohio Department of Transportation, OES

EDUCATION & PUBLIC ENGAGEMENT

Active Transportation Academy
Ohio Department of Transportation

Zoning Code Public Engagement
Westerville, Ohio

TSMO Stakeholder Engagement
Ohio Department of Transportation

UAS eLearning Courses
Ohio Department of Transportation

Smart Mobility Ambassador Train-the-Trainer eLearning Courses
Ohio Department of Transportation

NHI Distance Learning Task Order
National Highway Institute

Community Grant Assistance Services
Buckeye Hills Regional Commission



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